

# Governance and Compliance for Microsoft Teams

ZL Tech enables organizations to satisfy governance requirements for Teams messages, including supervision, retention, and eDiscovery.

## **Core Functionality**

- Complete capture of Teams messages
- Review and Supervision
- Compliance with SEC and FINRA Rules
- Records Management
- Classification and Retention
- eDiscovery Search and Preservation
- Essential insights via Enterprise Analytics

#### **Enable Compliant Collaboration**

ZL Tech enables organizations to govern, review, and apply comprehensive compliance policies to content created in Microsoft Teams. ZL UA captures the critical components of every interaction, including Chat messages, Teams messages, files, and reactions. The platform leverages an advanced lexical analysis engine to flag violations for review and supervision, while also applying retention policies in compliance with regulatory requirements such as SEC 17a-4 and FINRA Rules.

## **Compliance Today, Insight for Tomorrow**

Employee-created content in Teams messages can carry untapped insight into the human element of your organization. ZL Tech goes beyond regulatory compliance, leveraging content and metadata to deliver a complete picture of employee behavior patterns. By extracting critical information from each message, ZL Enterprise Analytics enables organizations to identify top performers, subject matter experts, opportunities, and risks.



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ZL Tech brings its industry leading platform and expertise in information management to the Microsoft ecosystem, delivering governance and compliance across Teams, Office 365, and other enterprise data sources.

#### Advanced Compliance Capabilities

- Advanced lexical analysis for policy violations
- Customizable multi-review
  process
- Echo Reduction for dramatically reduced review time
- Message threading for a full view of flagged violations
- Defensible reporting functionality
- Change logs to track
  edited messages
- On-the-fly dashboard analytics



#### **Microsoft 365, Governed**

ZL Tech delivers a comprehensive governance and compliance solution for organizations seeking to manage Teams messages and other regulated data. Recognized as a Leader by Gartner and trusted by 4 of the top 5 banks, ZL Tech enables organizations to drive digital transformation while keeping pace with the changing governance and compliance landscape.